



# North Conway Water Precinct

PO Box 630 • 104 Sawmill Lane • North Conway, NH 03860  
 phone (603) 356-5382 • fax (603) 356-8827 • [www.ncwph.org](http://www.ncwph.org)

Commissioners: John J. Santuccio, Chair • Suzanne Nelson, Vice Chair • Robert F. Porter  
 Superintendent: Jason N. Gagnon

## Residential Building Permit Checklist

To expedite Precinct review and sign-off of your residential building permit, please provide the following information:

Property Address		
Account Owner Name	Account Owner Phone	Account Owner Email
Contractor Name	Contractor Phone	Contractor Email

1.	Current NCWP Account #:	
2.	Will you seek additional water/sewer accounts because of this work? If so, how many and what size?	
3.	What is the current number of living units at the property? Include units in all buildings.	
4.	What will the number of living units be at the property after completion of this work?	
5.	What are the current number of bathrooms at this property? Include bathrooms in all buildings.	
6.	What will the number of bathrooms be at this property after completion of this work?	
7.	What are the current number of bedrooms at this property? Include bedrooms in all buildings.	
8.	What will the number of bedrooms be at this property after completion of this work?	
9.	Will this property be used for short-term rental (less than 6 month term)? Short-term property rental may qualify this property for commercial water and sewer rates and buy-in fees.	
10.	Have you read the North Conway Water Precinct Water and Sewer Rules & Regulations? Copies may be obtained by calling the NCWP office at (603) 356-5382 or by sending an email to <a href="mailto:service@ncwph.org">service@ncwph.org</a> . The most current version of our Rules & Regulations is also available for download from the NCWP website at <a href="http://www.ncwph.org">www.ncwph.org</a> . Please provide a written statement acknowledging that you have read and will abide by NCWP's Water and Sewer Rules & Regulations.	